



## Notre Dame-Bishop Gibbons School

2600 Albany Street · Schenectady, NY 12304-1899 · (518) 393-3131 · Fax (518) 370-3817

Dear Parents/Guardians,

Due to the recent guideline changes presented by Governor Cuomo this past Sunday, we are moving the 8<sup>th</sup> Grade Moving Up Ceremony to Saturday June 27<sup>th</sup> in an effort to make a more personal experience. Please see the following information regarding the pickup of gowns prior to that date and procedures that must be followed for that day to still meet with all New York State guidelines. While it is not the traditional ceremony, we feel that this is a more personable plan than the previously planned Zoom ceremony. We look forward to seeing all of you that day.

- 8th Grade Moving up Ceremony Date: Saturday June 27th 11am-2pm.
  - It will be a walk-through moving up ceremony.
  - In following with the New York State Department of Health (NYS DOH) and the Centers for Disease Control and Prevention (CDC) and in alignment with Governor Cuomo's guidelines.
    - Families will arrive at the school anytime between the hours of 11am and 2pm.
    - They will park in the back-parking lot.
    - Once you arrive, and following state guidelines, we will be allowing one family at time to walk through the school for the ceremony. Staff will be there to assist you.
    - Once it is safe, you and your family will follow the path to the back glass double doors near the library.
    - The flowers will be given by the student to a person they choose in their family.
    - The student and family members will go into the courtyard for a picture and prayer.
    - After pictures, families leave through the library. Again, to follow social distancing guidelines families are not allowed to linger and must go right back to their cars.
      - Physical diplomas will be given out after grades have closed at a later date as it is done every year.

Please note all guidelines that must be practiced during our moving up ceremony walk through.

- Students and their families will arrive during the hours of 11am to 2pm and leave after their individual recognition. There will be only one family in the courtyard at a time. Everyone must observe social distancing while waiting for their turn in the school. Families will be notified when it is their turn to enter the building by a faculty or staff member.
- Students and their families may exit the car when instructed. Students will be in their gowns and will walk to the back of the school doors with their families.
- There will be a single-direction flow that will be marked to guide the students and families on where to go. They will have a photo, and prayer of the faithful read to them.
- All individuals will remain at least six feet apart at all times.
- Any high-touch surfaces (e.g. doors, handrail) will be frequently cleaned and disinfected.
- There will not be any person-to-person contact during the walk through. Individuals may not shake hands

- Diploma covers and flowers will be placed on a table for students to pick up on their own so there is no person-to-person contact
- Students, family members and all faculty and staff will be wearing a face covering and either using gloves or applying hand sanitizer between touching of high traffic areas.
- Individual students may remove their masks or face coverings while crossing the picture area or having their individual photo taken by the school.
- This celebration will have staff on hand for precise single-direction flow of people, and of traffic control.
- Families will be reminded that they must leave after their individual recognition. There will be no lingering.

We hope that you will be able to join us in celebrating your child's accomplishments on Saturday June 27<sup>th</sup> from 11am-2pm.

Thank you,

A handwritten signature in black ink that reads "Kianté E. Jones". The signature is written in a cursive style with a large, looping flourish at the end.

Kiante Jones  
Principal  
Notre Dame-Bishop Gibbons