



Teams for Learning at ND-BG

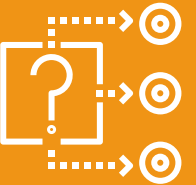


Parent Form - Tuesday, 9/1/2020
Mr. Kianté Jones
Mr. Richard Harrigan

******Tonight's meeting is being recorded for those who are unable to attend.******



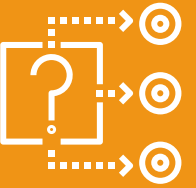
What is Microsoft Teams?



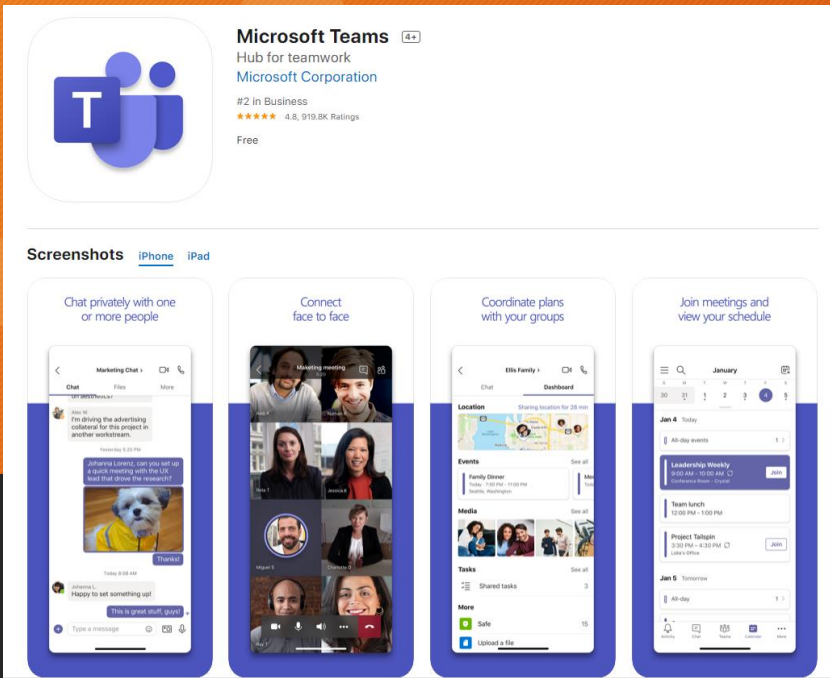
- A Hub for Education
- An innovative method to provide to virtual, video instruction to virtual learners.
- A safe and efficient method of receiving and submitting learning materials & work for both in-person & virtual learners.



How do I access Teams?



- Each student will use their ND-BG e-mail address & password to log into Teams by utilizing the free Microsoft Teams app or by navigating through a web browser to Office.com



How do I access Teams?



- Teams is accessible (for free) in a variety of ways:
 - You can access Teams on a PC/Laptop/Chromebook with web access by logging onto Office.com and clicking on the “Teams” icon! Or..
 - Download the free Microsoft Teams app through the Google Play or Apple Store or Microsoft App Store.
 - Teams will work on nearly all tablets and cellphones, with the exception of Kindle.

How do I log into Microsoft Teams?

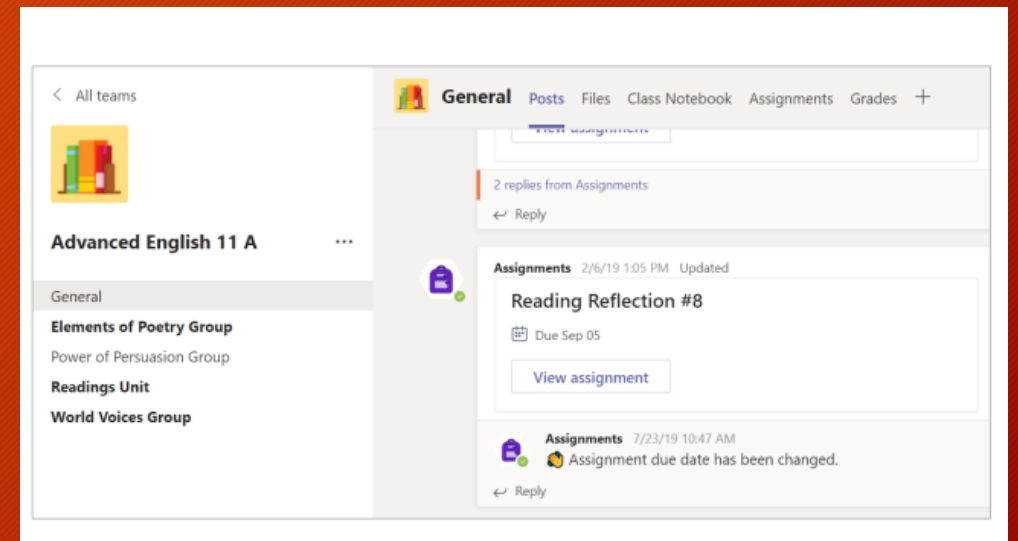
- Every student receives an ND-BG e-mail address when they register at the school (even if they've forgotten about it!) Their address is created this way:
- **FirstName_LastName@nd-bg.org**
- **Ex: Jon Doe's e-mail address would be Jon_Doe@nd-bg.org**
- Set your child's password by going here to the ND-BG Website and clicking on the "Microsoft Teams for Learning" link under the Academics Category: <https://nd-bg.org/academics/microsoft-teams/>
- Enter your child's name and choose a password according to Microsoft's instructions (minimum of 8 characters, upper and lower case letters, at least one number and at least one special character (!, #*))
- Allow me 24 hours to set your password and log in!

Re: Passwords

- Each child must set their password by visiting:
<https://nd-bg.org/academics/microsoft-teams/>
- We highly recommend that students and their families share password information.
- Parents will be notified via SwiftReach of upcoming work once we move further into September.

How will Teams be utilized by teachers?

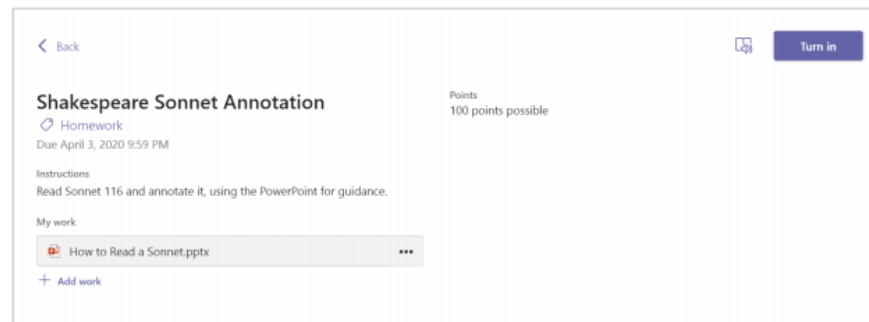
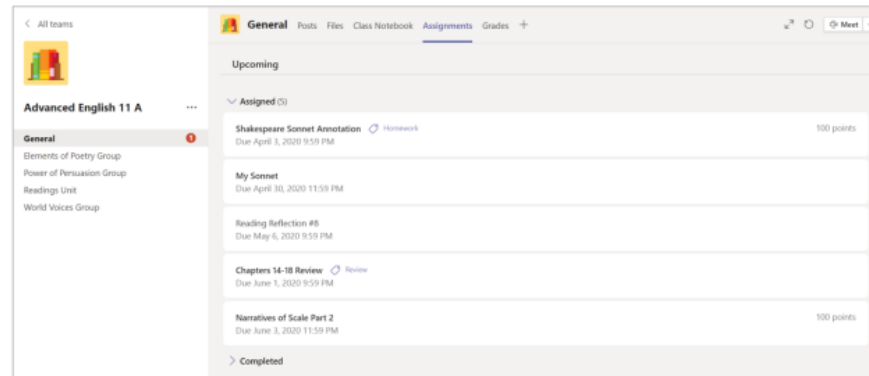
- Each teacher will create a Team for each period that they teach.
- These periods will go live on video during that class time period.
- Work will be assigned, collected, & graded within teams.
- Grades will be entered in PowerSchool.
- All work can be completed within Teams, no printing necessary!



How will Teams be utilized by students?

View and turn in assignments

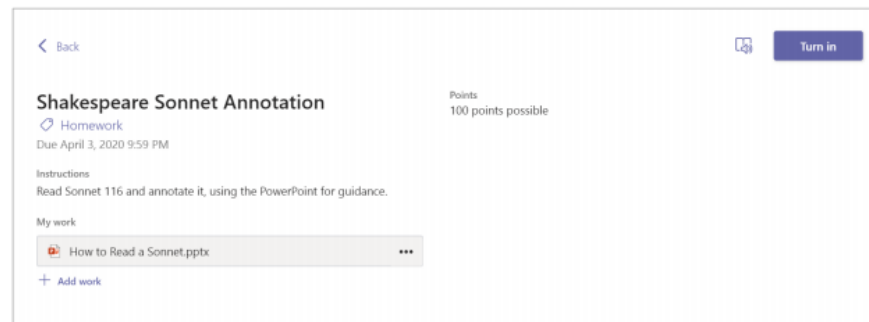
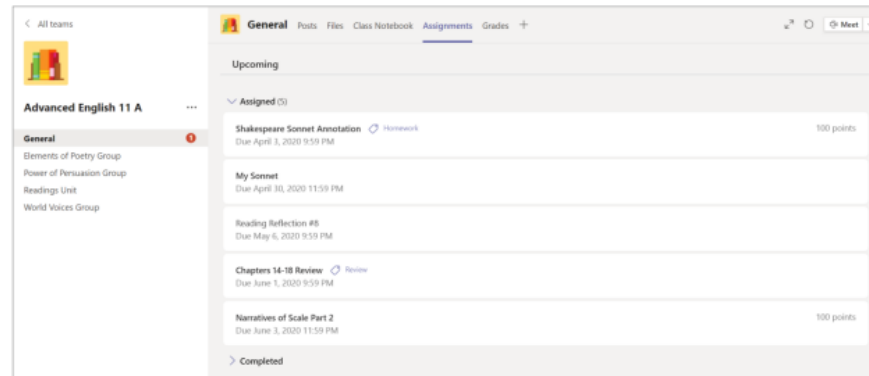
1. Head to a class team and the **General** channel. Select the **Assignments** tab.
2. To view assignment details and turn in work, select the assignment.
3. Attach any required materials by clicking **+ Add work**.
4. Click **Turn in**.



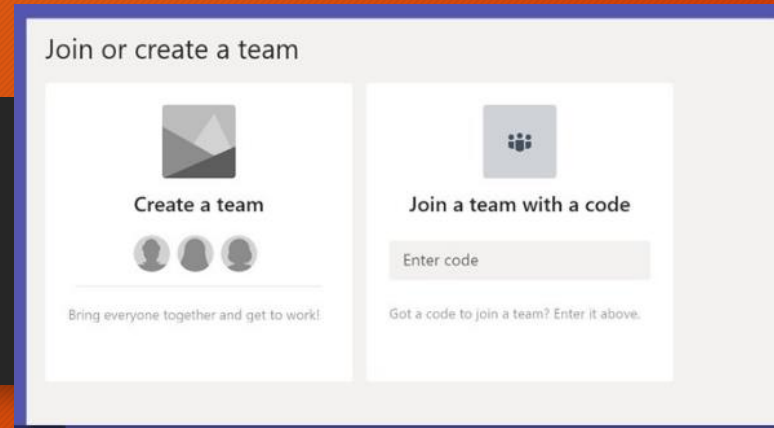
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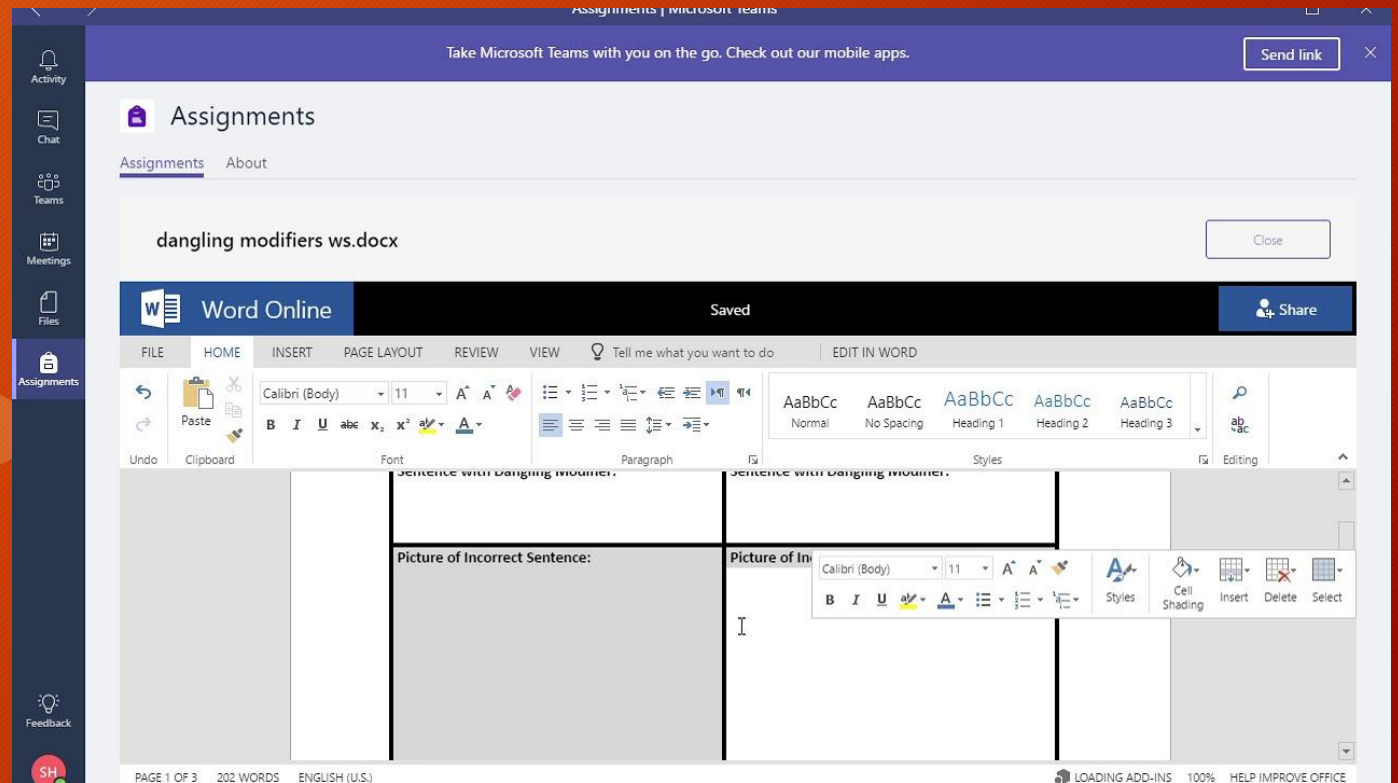
How do I join a team?



- Virtual Learners will be joined automatically to each of their Teams by their teachers.
- In-Person Learners will be provided “join codes” for each of their course periods.
- Students will be responsible for joining each of their courses according to their teacher’s deadline.
- Please report to Mr. Harrigan or to your individual teacher if you’re having difficulties with this process, we are here to help!

Why Teams?

- **Secure** - requires a pre-assigned username and user created password.
- Only those with ND-BG.org e-mail addresses can join our Teams.
- **Equivalent to Google Classroom but utilizes ND-BG's Microsoft Tools.**
- Predicted by some “tech watchers” to take over Zoom’s market share due to new innovations.
- Superior to Remind as a form of communication and receptacle for student work.



Questions?

The screenshot displays the Microsoft Teams interface for a team named "Science - Biology 1". The left sidebar shows a list of teams, including "Science - Biology 1", "Project Team 1-5", "Science - Biology 2", "Science - AP Biology", "Science Club", "Pine View Staff", "Pineview Science PLC", and "6th Grade CS Class". The main chat area shows a conversation in the "General" channel. The chat history includes a message from "Craig Beane" dated 5/7 4:31 PM stating "Tab conversation has begun.", followed by a document titled "Water Cycle Project (G doc)". Another message from "Craig Beane" dated 5/11 1:04 PM asks "please state a hypothesis on water clarity using different filter materials?". A date separator for "May 30, 2018" is visible. Below this, another message from "Craig Beane" dated 5/30 6:03 AM shows a document titled "Water Cycle Project.docx". A second date separator for "June 4, 2018" is present. Under the "Assignments" tab, an assignment titled "Scientific Evaluation" is shown with a due date of "Due Jun 08" and a "View assignment" button. The bottom of the chat area features a text input field with the prompt "Start a new conversation. Type @ to mention someone." and a toolbar with icons for actions like @mention, link, emoji, video, and screen share.